

A Board Meeting has been arranged for the Trustees of
St Paul's Community Development Trust
on Wednesday 13th March 2019, 6.45 pm,
The Children's Centre, 10 Malvern Road, Balsall Heath, B12 8NN

Present: Gill Coffin, Pat Wing, Nick Shepherd, Mark Riley, Judith Millington

Visitor: Rizvan Sadikot

Staff: David Cusack, Kerenza Palmer, Alison Moore, Paula Patton

The minutes were taken by Alison Watson

1 Apologies for Absence: Zeenat Akbar

Welcome and thank you to Rizvan for his long service on the Board of Trustees, led by GC.

Rizvan told Trustees of how he became a trustee. He thanked staff and trustees past and present.

2 Minutes of the previous meeting held on 9th January

Trustees approve the minutes from the previous meeting

Matters arising from minutes

The updated Risk register is coming to the next meeting.

Proposal for The Active Wellbeing Society for the Farm. DC presented the report, which was emailed to Trustees. Three options have been offered:

- Transfer of Assets
- Joint venture of the management
- Leasing management agreement

They want us involved with recruitment.

DC asked Trustees for an endorsement to draw up an agreement with The Active Wellbeing Society based around option 2.

Trustees expressed views. Details of the agreement would need to be discussed further.

Trustees supported option 2.

Birmingham Settlement - Boat. DC reported on the proposal from Birmingham Settlement. Need to conclude before the end of April, as fees will be due. BCC need to approve also.

PW spoke on behalf of Tim Boyed, who has continued interest as a low-key partner.

Trustees agreed for DC to proceed.

3 Declaration of interests

There are no declarations of interest.

4 Management Accounts (Inc)

PP presented the management accounts.

Trustees approved the Management Accounts.

5 Draft Budget 2019 /20

DC presented the Budget to Trustees. Schools nurseries and outer school services are all about child/pupil numbers from parent preference. A review of services had been carried out. The position has improved over the last two years.

If we move into the health and wellbeing service, we will open new business opportunities.

Management of buildings needs to be looked at, without raising significant reserves. DC to concentrate on in the next financial year. BCC to be contacted for further discussions.

Trustees approved the Budget for 2019/20.

6 Early Years contract (Presentation)

AM presented the Early Years contract to Trustees.

Hall Green - Reasons for dips due to EY pupil premium, high number of SEND. We have reasons for not narrowing that gap.

Dip in 2-year-old funding, data is not being shared. Two and half year checks were stopped during integration, children are not being scooped up. Once data is available, we will be in a better position.

AM presented the data from the Holiday Kitchens scheme. A donation has been given by Breaks to run the Easter Holiday Kitchen.

Questioning all the licenses that BCC used to own the licenses for. AM investigating further and funding sourced to run BFS.

DC thanked AM and staff for their work, as it has been a difficult year. We have got to get better but we need the information to do this. It has been challenging, but staff are still delivering great services.

7 Business Report (Inc)

DC presented the business report. The School numbers have changed since writing the report. Advertising for more Primary Staff has closed, but no applications for Teaching post. Possibility of one teacher and 4 TA.

Get grants for funds for the school has gone in to focus on IT equipment and trades rooms.

The out of School services keeps changing. AM confident we will hit numbers.

BHIC and area behind the School – BCC temporary school to open September 2019. Continued discussion with BCC with regards to our outdoor space. There are concerns about traffic congestion, causing impact on the area. BCC have shown no respect to pupil's at St Paul's. The management of the site will be extremely problematic, concerns have been raised.

They are not going to knock down the BHIC building and will fence it off, the building will be handed back and we will not be conducting safety checks. It will be taken off our insurance policy.

They haven't clarified how much space we will get while construction is underway. They will occupy the site for two years.

8 Chatterbox report

DC presented the report on Chatterbox Nursery. Issues around Chatterboxes are the same as they were with St Barnabas.

> Confidential item discussed <

9 Children's Services wages report

DC presented the Children's Services wages report. We need to implement the BLW by April 2019.

> Confidential item discussed <

Trustees approved the report.

10 IT Strategy

Deferred until next meeting.

11 Health and Wellbeing (for information)

DC presented the report around health and wellbeing. One of the requirements is to have a Health and Wellbeing champion, to bring a report to the board. £8-10,000 funding to spend on a programme.

Trustees approved participation in the programme.

Zeenat nominated, following consent.

12 A.O.B

AM Safeguarding – reviewing policy, been to SDL and a DSL group. Section 175 due 12 April 2019, it is going well. Action plan to come to the board. Safeguarding needs to be on the agenda as a standard item.

PW – nominated as a second Safeguarding officer as also for Governors.

DC < Confidential item discussed >

The next meeting – Wednesday 8 May 2019, 6.45 pm, The Children's Centre